

## LEGAL AND DEMOCRATIC SERVICES

### BOARD DECISION SHEET

#### INTEGRATION JOINT BOARD - TUESDAY, 15 NOVEMBER 2016

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Members are requested to determine that any exempt business be considered with the press and public excluded</u></b>	<b><u>The Board resolved:-</u></b> In terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned items of business so as to avoid disclosure of exempt information of the classes described in paragraphs 1, 7, 8 and 9 of Schedule 7(A) of the Act.		
2	<b><u>Minute of the Previous Meeting - 30 August 2016</u></b>	<b><u>The Board resolved:</u></b> To approve the minute as a correct record.		
3	<b><u>Business Statement</u></b>	<b><u>The Board resolved:</u></b> To note the statement.		
4	<b><u>Review of Audit and Performance Systems Committee Terms of Reference</u></b>	<b><u>The Board resolved:</u></b> To approve the changes to the Terms of Reference as recommended by the Audit and Performance Systems Committee.	Chief Finance Officer	A Stephen

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5	<b><u>Period Six Finance Report</u></b>	<b><u>The Board resolved:</u></b> (i) to note the report on the month six position in relation to the IJB budget and the information on areas of risk and management action that was contained therein; (ii) to agree to the virements proposed in Appendix E; (iii) to agree the Local Enhanced Service initiative as detailed in paragraph 2.5 funded from the prescribing budget on an invest to save basis; and (iv) to agree the direction as set out in Appendix F.	Chief Finance Officer  Chief Finance Officer  Chief Officer	A Stephen  A Stephen  J Proctor
6	<b><u>Financial Reserve Strategy</u></b>	<b><u>The Board resolved:</u></b> To approve the Reserves Policy.	Chief Finance Officer	A Stephen
7	<b><u>Performance Report</u></b>	<b><u>The Board resolved:</u></b> (i) to note the endorsement of this paper by the APS Committee; (ii) to note the progress that had been made to date in developing the Partnership's performance management framework; (iii) to instruct the Chief Officer to make the necessary arrangements for the completed performance management framework to be presented to the IJB at its next meeting; (iv) to note the Partnership's performance against the national outcomes and the associated suite of national and local	Chief Officer	J Proctor

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		<p>indicators;</p> <p>(v) to instruct the Chief Officer to make the necessary arrangements for future performance monitoring reports to be accompanied by an improvement plan; and</p> <p>(vi) to commend the work of officers during the development of the performance management framework.</p>	Chief Officer	J Proctor
8	<b><u>Strategic Plan's Indicative Timeline</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note the emerging development of the Strategy and Transformation team;</p> <p>(ii) to agree the prioritisation of the required planning activities;</p> <p>(iii) to direct the Chief Officer to ensure that the completed plans were brought to the Board at the appropriate time for discussion and approval;</p> <p>(iv) to agree that the completed 'Resilient, Supported and Included' section of the Local Outcomes Improvement Plan be brought to the Board at a future date for noting;</p> <p>(v) to request a workshop on community justice; and</p> <p>(vi) to agree that the completed Community Justice Outcomes Improvement Plan be presented to the Board at a future date for noting.</p>	<p>ACHSCP</p> <p>Chief Officer</p> <p>ACHSCP</p> <p>ACHSP</p> <p>ACHSCP</p>	<p>K Toshney/G Woodcock</p> <p>J Proctor</p> <p>K Toshney/G Woodcock</p> <p>S Gibbon</p> <p>K Toshney/G Woodcock</p>
9	<b><u>Grampian Winter Planning</u></b>	<p><b><u>The Board resolved:</u></b></p> <p>(i) to note the update on the winter planning process;</p>		

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		(ii) to note the approved Grampian Winter (Surge) Plan 2016-17; and (iii) to request further information for comparative purposes on the level of additional funding allocated by the Scottish Government to all NHS Boards.	Chief Officer	J Proctor
10	<b><u>Three Year Civil Contingency Plan</u></b>	<b><u>The Board resolved:</u></b> (i) to note the improved response capabilities of the Partnership to emergency situations; (ii) to continue to support the ongoing development of an integrated system for responding to emergency situations; (iii) to endorse the three year civil contingencies plan as presented; and (iv) to request that officers from the Partnership liaise with primary care colleagues and the Clinical Leadership Group to promote and support the refresh of GP business continuity plans.	ACHSCP  ACHSCP  Chief Officer	L McKenna  L McKenna  J Proctor
11	<b><u>Empowerment, Engagement and Participation Strategy</u></b>	<b><u>The Board resolved:</u></b> To adopt the Community Planning Aberdeen Empowerment, Engagement and Participation Strategy as the Partnership's engagement and participation strategy as identified within the Integration Scheme.	ACHSCP	G Woodcock
12	<b><u>Social Work in Scotland - Audit Scotland Report</u></b>	<b><u>The Board resolved:</u></b> (i) to note the content of the Audit		

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		<p>Scotland 'Social Work in Scotland' report and the ongoing work within the IJB relevant to the recommendations raised;</p> <p>(ii) to note the Partnership's response to the recommendations in the report;</p> <p>(iii) to agree to a development workshop on the role of the Chief Social Work Officer in relation to the IJB.</p>	ACHSCP	S Gibbon
13	<b><u>Minute of Audit and Performance Systems Committee - 11 August 2016</u></b>	<b><u>The Board resolved:</u></b> To note the minute.		
14	<b><u>Draft Minute of Audit and Performance Systems Committee - 25 October 2016</u></b>	<b><u>The Board resolved:</u></b> To note the draft minute.		
15	<b><u>Minute of Clinical and Care Governance Committee - 16 August 2016</u></b>	<b><u>The Board resolved:</u></b> To note the minute.		
16	<b><u>Draft Minute of Clinical and Care Governance Committee - 1 November 2016</u></b>	<b><u>The Board resolved:</u></b> To note the draft minute.		
17	<b><u>Corporate Risk Register</u></b>	<b><u>The Board resolved:</u></b> To note the Corporate Risk Register.		
18	<b><u>Drugs and Alcohol Retendering</u></b>	<b><u>The Board resolved:</u></b> To approve the recommendations in the exempt report.	ACHSCP Chief Officer	C Wilkie J Proctor

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19	<b><u>Bon Accord Care Report</u></b>	<b><u>The Board resolved:</u></b> To approve the recommendations in the exempt report.	Chief Finance Officer	A Stephen
20	<b><u>Transformation Progress Report</u></b>	<b><u>The Board resolved:</u></b> To approve the recommendations in the exempt report.	ACHSCP	G Woodcock
21	<b><u>Finance Workshop</u></b>	<b><u>The Board resolved:</u></b> To thank Alex Stephen for the informative presentation.		

If you require any further information about this decision sheet, please contact Iain Robertson, 01224 522869 or [iairobertson@aberdeencity.gov.uk](mailto:iairobertson@aberdeencity.gov.uk)